

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18176

Agency Name: PUBLIC UTILITIES COMMISSION	Legal Entity Name: ROBISON BELAUSTEGUI SHARP & LOW
Agency Code: 580	Contractor Name: ROBISON BELAUSTEGUI SHARP & LOW
Appropriation Unit: 3920-04	Address: 71 WASHINGTON ST
Is budget authority available? Yes	City/State/Zip: RENO, NV 89503-5604
If "No" please explain: Not Applicable	Contact/Phone: Kent Robison 775/329-3151
	Vendor No.: T29006734A
	NV Business ID: NV19811008051

To what State Fiscal Year(s) will the contract be charged? 2017-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Regulatory Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/27/2016

Anticipated BOE meeting date 11/2016

Retroactive? Yes

If "Yes", please explain

Due to the short timeframes for responding to the Lawsuit, and pursuant to the Attorney General's recommendation that the PUCN provide legal counsel for Ms. Tanner, the PUCN contracted with Mr. Robison prior to receiving approval from the Board of Examiners.

3. Termination Date: 07/26/2018

Contract term: 1 year and 364 days

4. Type of contract: Contract

Contract description: Legal Representation

5. Purpose of contract:

This is a new contract to retain outside counsel to represent former employee Carolyn Tanner in a lawsuit brought by Switch, Ltd. against the Commission, operations staff, and Nevada Power.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$214,400.00

Other basis for payment: \$120-\$400 per hour for legal representation

II. JUSTIFICATION

7. What conditions require that this work be done?

The PUCN's in-house counsel must offer to represent Carolyn "Lina" Tanner as the claims alleged against Ms. Tanner in the lawsuit all arise from actions she took while general counsel for the PUCN. Pursuant to NRS 703.164, the PUCN may employ legal counsel to represent the Commission and its employees in legal proceedings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Outside counsel had to be retained due to potential conflicts with the Public Utilities Commission in-house counsel, and with the Office of the Attorney General's counsel, as well as due to statutory deadlines and court requirements that place limitations on the PUCN in-house counsel's resources.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were cited to submit proposals (include at least 1):
Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?
[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2014 - Business & Industry, Housing Division (744) - Verified as satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kfrant1	10/04/2016 08:22:52 AM
Division Approval	kfrant1	10/04/2016 08:22:55 AM
Department Approval	bpotte1	10/04/2016 08:35:22 AM
Contract Manager Approval	kfrant1	10/04/2016 08:37:36 AM
Budget Analyst Approval	dstoddar	10/04/2016 11:18:20 AM
BOE Agenda Approval	lfree1	10/06/2016 09:28:33 AM
BOE Final Approval	kcowge1	11/08/2016 16:46:25 PM

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A Contract Between the State of Nevada
Acting by and Through Its

Public Utilities Commission of Nevada
1150 E William Street
Carson City, NV 89701-3109

775-684-6101 775-684-6161 fax

and

Robison, Belaustegui, Sharp & Low
71 Washington Street
Reno, NV 89503-5604
Kent Robison
775-329-3151 775-329-7941 fax
krobison@rbsllaw.com

WHEREAS, NRS 333.700 authorizes elective officers, heads of departments, boards, commissions or institutions to engage, subject to the approval of the Board of Examiners (BOE), services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.
2. **DEFINITIONS.**
 - A. "State" – means the State of Nevada and any State agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307.
 - B. "Independent Contractor" – means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Contract.
 - C. "Fiscal Year" – is defined as the period beginning July 1st and ending June 30th of the following year.
 - D. "Current State Employee" – means a person who is an employee of an agency of the State.
 - E. "Former State Employee" – means a person who was an employee of any agency of the State at any time within the preceding 24 months.
3. **CONTRACT TERM.** This Contract shall be effective retroactively from July 27, 2016, subject to Board of Examiners' approval (anticipated to be November 8th, 2016) to July 26, 2018 unless sooner terminated by either party as specified in paragraph ten (10).
4. **NOTICE.** Unless otherwise specified, termination shall not be effective until 30 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, posted prepaid on the date posted, and addressed to the other party at the address specified above.

5. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachments, specifically describes the scope of work. This Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT AA:	SCOPE OF WORK; COMPENSATION; AND PAYMENT; and
ATTACHMENT BB:	INSURANCE SCHEDULE

A Contractor's attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Contract.

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 5, Incorporated Documents* at a cost as noted below:

\$120-\$400	per	hour
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Total Contract Not to Exceed:	\$214,400.00
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The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

7. **ASSENT.** The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.
8. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the state no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the state of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Contractor.
9. **INSPECTION & AUDIT.**
- A. Books and Records. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.
 - B. Inspection & Audit. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Contractor where such records may be found, with or without notice by the State Auditor, the relevant State agency or its contracted examiners, the department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the state Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this Section.
 - C. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three (3) years, and for five (5) years if any federal funds are used pursuant to the Contract. The retention period runs from the date of payment for the relevant goods or services by the state, or from the date of termination

of the Contract, whichever is later. Retention time shall be extended when an audit is schedule or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. CONTRACT TERMINATION.

- A. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties, or unilaterally by either party without cause.
- B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the state Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason for the contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.
- C. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:
- 1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or
 - 2) If any State, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - 3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - 4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
 - 5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
 - 6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.
- D. Time to Correct. Termination upon declared default or breach may be exercised only after service of formal written notice as specified in *Section 4, Notice*, and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.
- E. Winding Up Affairs Upon Termination. In the event of termination of this Contract for any reason, the parties agree that the provisions of this Section survive termination:
- 1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
 - 2) Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
 - 3) Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by the Contracting Agency;

4) Contractor shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with *Section 21, State Ownership of Proprietary Information*.

11. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include without limitation one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that the Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.
12. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the Contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.
13. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
14. **INDEMNIFICATION.** To the fullest extent permitted by law Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.
15. **INDEPENDENT CONTRACTOR.** Contractor is associated with the state only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted services pursuant to this Contract, Contractor is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the state whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party. Contractor shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the state; (4) participation or contributions by either Contractor or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. Neither Contractor nor its employees, agents, nor representatives shall be considered employees, agents, or representatives of the State and Contractor shall evaluate the nature of services and the term of the Contract negotiated in order to determine "independent contractor" status, and shall monitor the work, relationship throughout the term of the Contract to ensure that the independent contractor relationship remains as such. To assist in determining the appropriate status (employee or independent contractor), Contractor represents as follows:

QUESTION		CONTRACTOR'S INITIALS	
		YES	NO
1.	Does the Contracting Agency have the right to require control of when, where and how the independent contractor is to work?		KR ✓
2.	Will the Contracting Agency be providing training to the independent contractor?		KR ✓
3.	Will the Contracting Agency be furnishing the independent contractor		KR ✓

QUESTION		CONTRACTOR'S INITIALS	
		YES	NO
	with worker's space, equipment, tools, supplies or travel expenses?		KR
4.	Are any of the workers who assist the independent contractor in performance of his/her duties employees of the State of Nevada?		KR
5.	Does the arrangement with the independent contractor contemplate continuing or recurring work (even if the services are seasonal, part-time, or of short duration)?		KR
6.	Will the State of Nevada incur an employment liability if the independent contractor is terminated for failure to perform?		KR
7.	Is the independent contractor restricted from offering his/her services to the general public while engaged in this work relationship with the State?		KR

16. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the State, Contractor, as an independent contractor and not an employee of the state, must carry policies of insurance and pay all taxes and fees incident hereunto. Policies shall meet the terms and conditions as specified within this Contract along with the additional limits and provisions as described in *Attachment BB*, incorporated hereto by attachment. The State shall have no liability except as specifically provided in the Contract.

The Contractor shall not commence work before:

- 1) Contractor has provided the required evidence of insurance to the Contracting Agency of the State, and
- 2) The State has approved the insurance policies provided by the Contractor.

Prior to approval of the insurance policies by the State shall be a condition precedent to any payment of consideration under this Contract and the State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent to this Contract. Any failure of the State to timely approve shall not constitute a waiver of the condition.

A. **Insurance Coverage.** The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum limits as specified in *Attachment BB*, incorporated hereto by attachment. Unless specifically stated herein or otherwise agreed to by the State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until:

- 1) Final acceptance by the State of the completion of this Contract; or
- 2) Such time as the insurance is no longer required by the State under the terms of this Contract; whichever occurs later.

Any insurance or self-insurance available to the State shall be in excess of and non-contributing with, any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the State, Contractor shall provide the State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements.

B. **General Requirements.**

- 1) **Additional Insured:** By endorsement to the general liability insurance policy, the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 shall be named as additional insureds for all liability arising from the Contract.

- 2) **Waiver of Subrogation:** Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 for losses arising from work/materials/equipment performed or provided by or on behalf of the Contractor.
- 3) **Cross Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.
- 4) **Deductibles and Self-Insured Retentions:** Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the State. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000.00) per occurrence, unless otherwise approved by the Risk Management Division.
- 5) **Policy Cancellation:** Except for ten (10) days notice for non-payment of premiums, each insurance policy shall be endorsed to state that without thirty (30) days prior written notice to the State of Nevada, c/o Contracting Agency, the policy shall not be canceled, non-renewed or coverage and/or limits reduced or materially altered, and shall provide that notices required by this Section shall be sent by certified mail to the address shown on page one (1) of this contract.
- 6) **Approved Insurer:** Each insurance policy shall be:
 - a) Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
 - b) Currently rated by A.M. Best as "A-VII" or better.

C. Evidence of Insurance.

Prior to the start of any work, Contractor must provide the following documents to the contracting State agency:

- 1) **Certificate of Insurance:** The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor. The certificate must name the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. The certificate should be signed by a person authorized by the insurer to bind coverage on its behalf. The State project/Contract number; description and Contract effective dates shall be noted on the certificate, and upon renewal of the policies listed, Contractor shall furnish the State with replacement certificates as described within *Section 16A, Insurance Coverage*.

Mail all required insurance documents to the State Contracting Agency identified on Page one of the Contract.

- 2) **Additional Insured Endorsement:** An Additional Insured Endorsement (CG 20 10 11 85 or CG 20 26 11 85), signed by an authorized insurance company representative, must be submitted to the State to evidence the endorsement of the State as an additional insured per *Section 16 B, General Requirements*.
- 3) **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the underlying Schedule from the Umbrella or Excess insurance policy may be required.
- 4) **Review and Approval:** Documents specified above must be submitted for review and approval by the State prior to the commencement of work by Contractor. Neither approval by the State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its subcontractors, employees or agents to the State or others, and shall be in addition to and not in lieu of any other remedy available to the State under this Contract or otherwise. The State reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

17. **COMPLIANCE WITH LEGAL OBLIGATIONS.** Contractor shall procure and maintain for the duration of this Contract any State, county, city or federal license, authorization, waiver, permit qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract.

Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. The State may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

18. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
19. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
20. **ASSIGNMENT/DELEGATION.** To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall neither assign, transfer nor delegate any rights, obligations nor duties under this Contract without the prior written consent of the State.
21. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Contract), or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark, or copyright protection.
22. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.
23. **CONFIDENTIALITY.** Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract.
24. **FEDERAL FUNDING.** In the event federal funds are used for payment of all or part of this Contract:
 - A. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt 67, Section 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - B. Contractor and its subcontracts shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.
 - C. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
25. **LOBBYING.** The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

- A. Any federal, State, county or local agency, legislature, commission, council or board;
- B. Any federal, State, county or local legislator, commission member, council member, board member, or other elected official; or
- C. Any officer or employee of any federal, State, county or local agency; legislature, commission, council or board.

26. **WARRANTIES.**

- A. **General Warranty.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry, shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
- B. **System Compliance.** Contractor warrants that any information system application(s) shall not experience abnormally ending and/or invalid and/or incorrect results from the application(s) in the operating and testing of the business of the State.

27. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. Contractor acknowledges that as required by statute or regulation this Contract is effective only after approval by the State Board of Examiners and only for the period of time specified in the Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.

28. **NOTIFICATION OF UTILIZATION OF CURRENT OR FORMER STATE EMPLOYEES.** Contractor has disclosed to the State all persons that the Contractor will utilize to perform services under this Contract who are Current State Employees or Former State Employees. Contractor will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this Contract without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

29. **ASSIGNMENT OF ANTITRUST CLAIMS.** Contractor irrevocably assigns to the State any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of State of Nevada or federal antitrust laws in connection with any goods or services provided to the Contractor for the purpose of carrying out the Contractor's obligations under this Contract, including, at the State's option, the right to control any such litigation on such claim for relief or cause of action. Contractor shall require any subcontractors hired to perform any of Contractor's obligations under this Contract to irrevocably assign to the State, as third party beneficiary, any right, title or interest that has accrued or which may accrue in the future by reason of any violation of State of Nevada or federal antitrust laws in connection with any goods or services provided to the subcontractor for the purpose of carrying out the subcontractor's obligations to the Contractor in pursuance of this Contract, including, at the State's option, the right to control any such litigation on such claim or relief or cause of action.

30. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

31. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its integrated attachment(s) constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Robison Balanostegui Group of Law
[Signature]

Independent Contractor's Signature

Date

9/6/16 *Litigation counsel - cv - 01629*

Independent Contractor's Title

[Signature]

Signature

9/13/16

Date

Commission Secretary

Title

Signature

Date

Title

Signature

Date

Title

[Signature]

Signature - Board of Examiners

APPROVED BY BOARD OF EXAMINERS

On:

11-8-16

Date

Approved as to form by:

[Signature]

Deputy Attorney General for Attorney General

On:

9/30/16

Date



ROBISON, BELAUSTEGUI, SHARP & LOW

August 10, 2016

ATTORNEYS:

Kent R. Robison
Thomas L. Belaustegui
F. DeArmond Sharp
Kecgan G. Low
Barry L. Breslow
Mark G. Simons
Michael E. Sullivan
Clayton P. Bruke
Stefanie T. Sharp
Frank C. Gilmore
Michael A. Burke

Therese M. Shanks
Scott L. Hernandez

Via Email: stmullen@puc.nv.gov
Stephanie Mullen
Executive Director
Public Utilities Commission of Nevada

Re: Switch, Ltd. v. Carolyn "Lina" Tanner et als

Dear Stephanie:

Thank you for your email of August 4, 2016. You have requested additional information. You have requested a proposed total amount for representing Ms. Tanner in the above-referenced matter. You have asked for the identity of the paralegal and additional attorneys who will work on the case in addition to me. The following is my response.

Please understand that the amounts are speculative, since there is no way of knowing whether the case will settle, whether Ms. Tanner will be dismissed or how long it will take to get this matter to final resolution. Accordingly, I submit the following preliminary and rough Litigation Budget and Schedule. I intend to use Jim Stewart as a paralegal for document control and organization of and compliance with discovery productions. I intend to use Therese Shanks, an associate in my firm for drafting legal motions, oppositions and briefs. She is an excellent appellate lawyer and an extraordinary writer. I intend to do the work as lead counsel in defending this case, including defending Ms. Tanner's deposition, taking the depositions of the Plaintiff and major witnesses and supervising the work of Mr. Stewart and Ms. Shanks.

1. COMPLIANCE WITH INJUNCTION.

I anticipate spending another 10 to 12 hours insuring that Ms. Tanner has complied in all respects with the injunction issued requiring her to make all entries and postings on her social media platforms available for inspection and production to the extent they pertain to PUCN business matters. Jim Stewart will probably expend 10 hours of work helping Ms. Tanner and myself prove that she has complied with the injunction. Mr. Stewart will assemble all records and documents to be submitted to the Court for proof of compliance. Accordingly, the rough estimate of fees to be incurred for complying with the injunction are approximately \$5,000.

TOTAL FEES (estimated):

\$ 5,000

F 775-329-3151
F 775-329-7941

71 Washington Street
Reno, Nevada 89503

www.rbslaw.com

AA

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2. **MOTIONS TO DISMISS.**

The Complaint is frankly bizarre. It introduces various claims for relief that we believe are not legally cognizable against Ms. Tanner. We will file motions to dismiss various claims for relief filed against Ms. Tanner. Ms. Shanks will do a majority of the research and writing with respect to those motions. I expect that she will expend no less than 30 hours (approximately \$6,000) in addition to the approximate 10 hours (\$3,000) I will devote to motions to dismiss. Mr. Stewart will be assigned the responsibility of assembling necessary documents and affidavits to support the motions to dismiss and he is responsible for file organization. The time he will devote to these motions is less than 10 hours (\$1,200).

TOTAL FEES (estimated): **\$ 10,200**

3. **FRCP 26 COMPLIANCE.**

As you know, Rule 26 of the Federal Rules of Civil Procedure require parties to immediately engage in the formulation of a Discovery Plan. I expect that the Discovery Plan will include a stipulation that the discovery needed will exceed the 180 day limitation. FRCP 26 requires us to disclose our list of witnesses and all discoverable documents that we may use in the trial of this matter. Accordingly, compliance with Rule 26 requires substantial attention, time and effort. Jim Stewart will be primarily responsible for assembling the documents that we have to disclose pursuant to FRCP 26. Preparing the list of witnesses is not that difficult or time-consuming. My best estimate is that I will probably devote 10 hours (\$3,000) to Rule 26 compliance. Mr. Stewart will probably devote no less than 20 hours (\$2,400) and Ms. Shanks will devote less than 10 hours, and I estimate her time to be approximately 5 hours (\$1,100).

TOTAL FEES (estimated): **\$ 6,500**

4. **DISCOVERY AND STATUS CONFERENCES.**

The Court will schedule periodic case management conferences, status conferences and discovery conferences. Typically, these conferences are scheduled for 2 or 3 hours and they occur almost on a monthly basis. These conferences will require approximately 30 hours of my time (\$29,000). This

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is a work intensive part of the case because each case management conference requires a case management brief that informs the Court of the status of the proceedings and alerts the Court to any disputes or contests concerning discovery issues or motion practice. Mr. Stewart will probably devote up to 20 hours (\$2,400) organizing the various documents needed to comply with status conference requests and case management conference reports.

TOTAL FEES (estimated): **\$ 31,400**

5. **DISCOVERY.**

The Discovery part of this litigation will, in my opinion, be extensive. We will propound formal written discovery pursuant to Rules 33, 34 and 36 of the Federal Rules of Civil Procedure. The drafting of these formal discovery requests will be primarily done by myself and I expect to utilize no less than 20 hours of my time to formulate formal discovery requests. (\$6,000).

We will also be confronted with the obligation to respond to formal discovery requests propounded to Ms. Tanner by the Plaintiff. We expect to receive an extensive set of interrogatories (FRCP 33), requests for production of documents (FRCP 34), and perhaps requests for admissions (FRCP 36). Substantial time with the client is necessary to properly and accurately answer the formal discovery requests that will be served on us as Ms. Tanner's counsel. I expect to devote no less than 20 hours of my time assisting Ms. Tanner in responding to formal discovery requests. (\$6,000). Ms. Shanks will assist in this regard and spend no less than 20 hours of her time in making sure that all formal discovery requests are formally answered in accordance with applicable law. (\$4,400).

When it comes to responding to FRCP 34 Requests for Production of Documents, Mr. Stewart's assistance is indispensable. He is the person assigned to obtaining, organizing, indexing and producing all documents in response to the Plaintiff's Request for Production of Documents. Mr. Stewart will likely devote no less than 20 hours in responding to Rule 34 discovery requests. (\$2,400).

An even more intense phase of discovery involves the deposition process. We will participate in taking the depositions of various Plaintiff representatives and participating in the depositions of various Co-Defendant representatives.

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We will defend Ms. Tanner when she is required to give her deposition. I expect that no less than 15 depositions will be taken in this case. It is safe to assume that this firm will dedicate at least 10 hours to depositions that we defend or in which we participate involving Co-Defendant representatives. The Federal Court rules limit depositions to 7 hours. There is at least 1 to 3 hours required to prepare for the deposition. If my estimate is correct, I will be involved in approximately 10 depositions at 10 hours per deposition. This phase of the case is the most expensive part of the case and my time is estimated to be approximately \$30,000 of legal time. Mr. Stewart helps prepare witnesses by assisting with document review and assembling the various exhibits that we will use at depositions that we are defending and/or taking. Mr. Stewart's time is estimated to be approximately 30 hours for this endeavor (\$3,600). Ms. Shanks will appear at the depositions taken of the representatives of the Co-Defendants. And, lastly, our key witnesses, Ms. Shanks will attend and make sure that Ms. Tanner's interests are protected at these depositions. I expect that she will attend and participate in approximately 5 depositions. That requires an estimated 50 hours of legal time for Ms. Shanks for an approximate amount of \$11,000.

TOTAL FEES (estimated): **\$ 63,400**

6. DISCOVERY MOTIONS.

There are very few cases in which discovery disputes do not arise. If the discovery disputes are not resolved among the lawyers, motions to compel or motions for protective orders are necessary. Ms. Shanks will be primarily responsible for drafting and defending discovery motions. My best estimate is that there will be 3 or 4 discovery motions with approximately 10 hours of Ms. Shanks' time necessary for each motion. A safe estimate is 40 hours for Ms. Shanks' time and effort for discovery motions (\$8,800).

TOTAL FEES (estimated): **\$ 8,800**

7. EXPERTS.

Typically, experts are involved in cases like this. We have not yet determined whether an expert is necessary for Ms. Tanner. We have considered using an IT expert with electronic stored information retrieval to insure that everything has been done to prove that Ms. Tanner has complied with the injunction.

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Other than an ESI expert, we have not yet seen any area of this case which would require an expert on behalf of Ms. Tanner. Clearly, there should be hired by the Defendants an expert regarding the claimed damages. We believe that will be the primary responsibility of Co-Defendants and not Ms. Tanner. To be safe, we would estimate a \$10,000 charge for experts exclusively dedicated to defending Ms. Tanner.

TOTAL FEES (estimated): **\$ 10,800**

8. DISPOSITIVE MOTIONS.

After discovery has been completed, the parties are permitted to file motions for summary judgment pursuant to FRCP 56. Ms. Shanks will be responsible for the legal research and drafting of the legal argument. I will be responsible for formulating the factual presentation in the motions. Mr. Stewart will be responsible for assembling the appropriate deposition transcripts and exhibits to support the arguments set forth in the motions for summary judgment. My best estimate is that my time will likely exceed 20 hours (\$6,000), Ms. Shanks' time will likely exceed 30 hours (\$6,600), and Mr. Stewart's time will approximate 20 hours (\$2,400). The Court will probably request oral argument on one or more of the motions for summary judgment. I will make the presentation to the Court. I expect that my preparation time and argument time will be in excess of 12 hours (\$3,600).

TOTAL FEES (estimated): **\$ 18,600**

9. PRETRIAL ORDER.

If the dispositive motions are unsuccessful, the Court will require the parties to file a Joint Pretrial Order. It is difficult to get consensus on the content of a Joint Pretrial Order. The pretrial order requires a statement of the facts. It requires a statement of the admitted facts. A statement of the disputed facts must be set forth. The legal authority that applies to the Plaintiff's claims and Defendants' affirmative defenses must be included in the pretrial order. All exhibits must be listed. All objections to exhibits must be identified and stated with particularity. A list of the proposed witnesses that will be called at trial and those who will be presented by way of deposition testimony must also be identified. Involvement in the preparation and completion of pretrial order is substantial. I expect to spend no less than 20 hours working on the

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pretrial order (\$6,000). Therese Shanks will be responsible for drafting the legal part of the Joint Pretrial Order and her time is estimated at no less than 20 hours (\$4,400).

TOTAL FEES (estimated): **\$ 10,400**

10. TRIAL PREPARATION.

To adequately prepare for trial, interview with witnesses must occur. All evidentiary issues must be fully briefed. Motions in limine must be prepared and filed. Jury instructions must be drafted and submitted to the Court prior to the commencement of trial. Proper research of the potential jurors is also necessary and appropriate. My best estimate is that the pretrial preparation will require no less than 30 hours of my time and 20 hours of Ms. Shanks' time (\$9,000 + \$4,400 = \$13,400).

TOTAL FEES (estimated): **\$ 13,400**

11. JURY TRIAL.

In my opinion, the jury trial will take no less than 7 business days. We typically charge 10 hours per trial day, even though we spend much more time than that. I will likely charge up to 70 hours for the trial (\$21,000) and Ms. Shanks will likely be present for a substantial part of the trial to assist with arguments on jury instructions and trial motions. I estimate that her time will be approximately 35 hours (\$7,700).

A proper and efficient jury trial would be impossible without the presence of Jim Stewart to organize, index and keep track of all exhibits. Mr. Stewart also summarizes depositions and provides thorough indexes and outlines of each deposition and each exhibit. The time he will devote to the trial will be approximately 60 hours (\$7,200).

TOTAL FEES (estimated): **\$ 35,900**

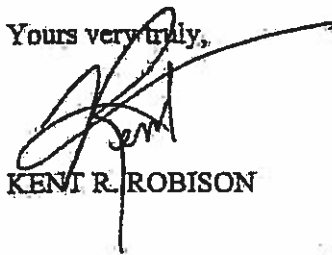
Again, I must emphasize that the foregoing Litigation Budget and Schedule is tentative, preliminary and hopefully an informed estimate. As I mentioned earlier, the case can settle during any phase of the litigation process. It is impossible to forecast

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when a settlement conference will occur, but it is quite obvious to me that a settlement conference will occur at some time during the process. Further, if any of the dispositive motions are successful, Ms. Tanner will be dismissed from the case and any work that I have projected that would be performed after an order granting a motion to dismiss is entered would obviously not be applicable. Given the variables that I have discussed, it is impossible to give a specific or precise estimate of the exact amount of fees that will be required to defend Ms. Tanner in this action.

I hope the foregoing answers the inquiries that you have. If you need additional information, please do not hesitate to contact me at your earliest convenience. Thank you for your courtesy and cooperation.

Yours very truly,



KENT R. ROBISON

KRR:jf

ATTACHMENT BB
INSURANCE SCHEDULE

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

- a. Policy shall contain a waiver of subrogation against the State of Nevada.
- b. This requirement shall not apply when a contractor or subcontractor is exempt under N.R.S., AND when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

4. Professional Liability (Errors and Omissions Liability)

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

C. NOTICE OF CANCELLATION: Contractor shall for each insurance policy required by the insurance provisions of this Contract shall not be suspended, voided or canceled except after providing thirty (30) days prior written notice been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to **Fiscal Services, Public Utilities Commission of Nevada, 1150 E. William Street, Carson City, NV 89701**. Should contractor fail to provide State timely notice, contractor will be considered in breach and subject to cure provisions set forth within this contract.

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Fiscal Services, Public Utilities Commission of Nevada, 1150 E. William Street, Carson City, NV 89701**. The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Risk Management Division or the Attorney General's Office, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

Robison Belarustegui Shorp & Law
Robison Belarustegui Shorp & Law 9/6/16 Litigation Counsel CV-01629
Independent Contractor's Signature Date Title

Michelle Potts 9/13/16 Commissioner Secretary
Signature – State of Nevada Date Title